DOCUMENT RESUME

ED 413 917 IR 056 747

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TITLE	Descriptive Cataloging for the AACR2R and the Integrated MARC Format: A How-To-Do-It Workbook. Revised Edition. How-To-Do-It Manuals for Librarians, Number 77.
ISBN	ISBN-1-55570-284-8
PUB DATE	1997-00-00
NOTE	266p.
AVAILABLE FROM	Neal-Schuman Publishers, Inc., 100 Varick St., New York, NY 10013-1506 ($45).
PUB TYPE	Books (010) -- Guides - Non-Classroom (055)
EDRS PRICE	Document Not Available from EDRS.
DESCRIPTORS	Authority Control (Information); Bibliographic Records; *Cataloging; Classification; *Library Catalogs; *Library Materials; Library Technical Processes; Nonprint Media; Printed Materials; Serials; Shared Resources and Services; Standards
IDENTIFIERS	*Anglo American Cataloging Rules; MARC

ABSTRACT

In a highly automated technical services environment, catalogers must know how to create original descriptive cataloging records which can be shared with other libraries. This second edition on descriptive cataloging for the AACR2R (Anglo-American Cataloging Rules, 2nd edition, 1988 revision with 1993 amendments) contains 50 new exercise examples to help cataloging students and librarians learn to create MARC records in many different formats. Each consists of a title page or other given information which can be used to create a cataloging record on a workform. Following each workform is a sample of the completed catalog record and explanations citing the rules that apply. The book is divided into three parts. Part 1 describes the structure of descriptive cataloging's two essential tools--the rules themselves and the integrated MARC format--for which the exercises provide structured practice. Part 2 consists of seven chapters of the exercises and their solutions, covering books, collections, computer files, maps, music and sound recordings, visual materials, and serials. Part 3 includes review questions and their answers. Appendices include an annotated bibliography and a complete set of additional workforms. (AEF)

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